

**March 13, 2024**

**ANNOUNCEMENT ON LOCAL ELECTIONS**

Local 716 Election Committee consists of **Barbara Buchsbaum, Jane Dixon and Sandy Estrada** as approved by the membership at the General Membership Meeting on **March 6, 2024** as per Article 8, Section 1 of the Bylaws.

**Section 1**

When an election is held the Executive shall appoint an Election committee, subject to approval of the membership, of at least three (3) members. Members of the Election committee shall not be eligible to run for any office nor will they currently hold any Executive Board or Trustee position.

The Committee has elected **Barbara Buchsbaum** to serve as the Election Officer.

Elections shall be conducted electronically, as per Article 8, Section 11 of the Local Bylaws:

**Section 11**

Election shall be conducted electronically by secret ballot. The Executive Board shall arrange for one or more voting stations including a Union Hall, and polls shall be open at least five (5) working days. The online polls will open at least seven (7) days prior to the Annual General Meeting and remain open until midnight on the day preceding the Annual General Meeting. The Executive shall arrange adequate notice to the membership at least seven (7) days prior to the voting day, with all pertinent information pertaining to the election.

The election timelines and details are established through the Local Bylaws:

<b>Annual General Meeting May – Voting Closes Midnight Day Prior</b>	<b>May 15<sup>th</sup>, 2024</b>
Voter Registration Closes (5pm)	May 13 <sup>th</sup> , 2024
In Person Voting – Union Office. (1:00pm - 4:00pm)	May 13 <sup>th</sup> , 2024
7 Days Prior – Voting Opens	May 8 <sup>th</sup> , 2024
Notice to the Membership	May 1 <sup>st</sup> , 2024
Voter Registration opens	May 1 <sup>st</sup> , 2024
Election Package sent to Candidates/Acclamation Notice	April 4 <sup>th</sup> , 2024
Nominations Close at General Meeting (April)	April 3, 2024
Nominations Open at General Meeting (April)	April 3, 2024

Greater detail on the stages, timelines, events, and registration for elections are provided in the following pages of this notice.

## 1. Dates of Election

Electronic: The election is hereby set to begin electronically on **May 8<sup>th</sup>, 2024 at 9:00 am** when ballots will be sent to all members who register to vote electronically. Voting will be open until **May 14<sup>th</sup>, 2024 at midnight** and the results will be reported by the Election Committee at the Annual General Membership Meeting on **May 15<sup>th</sup>, 2024**.

## 2. Nominations

1. Nominations shall be received at the regular membership meeting held in the month of April.
2. No nominations shall be accepted unless the member is in attendance at the April meeting or if absent, the nomination committee was provided with the member's consent to stand via writing or via email to the **Recording Secretary** and **copied to the Elections Committee prior to the April Meeting**.
3. All Executive Board members and Trustees shall be elected by the membership.
4. No members shall be eligible for nomination if he/she is in arrears of dues and /or assessments.

You should state your name and the name of the person you are nominating and the position for which they are being nominated. **A person may be nominated for multiple positions but may accept nomination for one office only (Article 8, Section 7).**

## 3. Voter Registration

Link to Voter Registration will be sent out to the membership on May 1<sup>st</sup>, 2024

**NOTE: VOTER REGISTRATION WILL BE OPEN ON WEDNESDAY, MAY 1<sup>ST</sup>, 2024 AND WILL CLOSE ON MONDAY, MAY 13<sup>TH</sup>, 2024 at 5:00 PM.**

All initiated members of Local 716 in good standing are eligible to vote, nominate someone other than themselves for an elected position, and stand for election for any of the advertised positions.

Pursuant provisions of the local bylaws, a member in good standing has signed a union card, paid their initiation fee (a nominal fee of \$10) and was initiated in-person at a membership meeting by swearing or affirming an oath that states:

"I promise to support and obey the Constitution of this Union, to work to improve the economic and social conditions of other members and other workers, to defend and work to improve the democratic rights and liberties of workers and that I will not purposely or knowingly harm or assist in harming another member of the Union."

*Given that it will not be possible to initiate members who were recently hired or not yet initiated, the act of registering to vote will serve to fulfill the requirements of membership and initiation as required in the bylaws.*

#### 4. Positions Up for Election:

##### **Union Table Officers (2 Year Term)**

- 1st Vice President
- 2<sup>nd</sup> Vice President
- Recording Secretary

##### **Executive Members (1 Year Term)**

- Maintenance Shop Steward
- Operations Shop Steward
- Transportation Shop Steward
- Administrative Support Shop Steward (formerly Clerical Shop Steward)
- Para-Educator Shop Steward
- Education Assistant Shop Steward
- Information Technologist Shop Steward
- Sergeant-at-Arms

##### **One (1) Trustee – (3 Year Term)**

Duties and description of each of this position listed above can be found in the appendix of the bylaws available online or by requesting it from the Union Office.

#### 5. Get to know the Candidates

No later than **April 4<sup>th</sup>, 2024**, the Elections Committee will circulate the names of all candidates qualified for and accepting nominations for election. The period between **April 4<sup>th</sup>, 2024 and the close of the election on May 14<sup>th</sup>, 2024** will be an opportunity for candidates to campaign and for the members to get to know them.

All candidates may submit a digital photo and a write-up about themselves in PDF format, as an election poster to the Elections Officer at [electionofficer@cupe716.ca](mailto:electionofficer@cupe716.ca)

Candidate posters will be posted on the local's website on a first-come, first-serve basis.

#### 6. Run-offs

As the bylaws call for election by simple majority which requires one candidate to receive 50%+1 of the votes before they are elected, it may be necessary to have run-offs. In the event of run-offs being necessary, the run-off information, dates and times for voting shall be announced in accordance with Article 8, Section 13 of the Local Bylaws:

### **Section 13**

In the event runoff votes are required the online polls will re-open at 10:00 a.m. on the Monday following the Annual General Meeting and remain open until 10:00 a.m. the following Friday. The results will then be posted on the union's website and sent via email to all members who have provided personal email addresses. Should a subsequent run off vote be required, the online polls will reopen the following Monday(s) at 10:00 a.m. and remain open until 10:00 a.m. of the following Friday(s). In the event of a tie vote, a second and subsequent ballot(s) will be taken, if necessary, until a candidate receives a majority of votes cast and can be declared elected.

Once winners are known in each of the categories, the Election Officer will notify all the candidates and the National Representative, and the results will be posted online.

### **7. Scrutineers**

Candidates may appoint scrutineers by notifying the Election Officer.

**Respectfully submitted,**

**Barbara Buchsbaum, Election Officer - [electionofficer@cupe716.ca](mailto:electionofficer@cupe716.ca)**